



## **Minutes of the Kelbrook & Sough Neighbourhood Plan Steering Group**

Meeting no 36

Date and time: 15 September 2021 at 7.00pm.

Venue: Village Hall

Attendees:

Debbie Richardson (Chair), Garry Wilson, Val Kimberley, Christine Wheatley, Alan Wheatley, Audrey Wilson

Apologies Eddy Taylor

- 36.1 The previous minutes were approved. Proposed by V Kimberley and seconded by G Wilson.
- 36.2 Actions from Minutes – see separate document on updated actions
- 36.3 Action 33.3 closed because it is too late to get a separate list of green spaces from Christine Durance.
- 36.4 Newsletters about the Neighbourhood Plan and describing the Consultations have been delivered to every household in the Parish and a post has been put onto the Community page on Facebook. Thanks to members of the Steering Group for their distribution.
- 36.5 The Kelbrook and Sough Parish Council website has been updated with all the Pre-submission documents so they are available for download.
- 36.6 The pre-submission version of the Neighbourhood Plan and Appendix 3 documents have been printed, and copies will be given to the local libraries, Pendle Planning department and the village hall. The documents were printed Doxdirect which was much cheaper than alternative quotes.
- 36.7 DR has identified 45 organisations that should be consulted and has tried to find an email address to use to send the information including links to the Plan and Appendices which are on the website. However, many of them are challenging to contact due to a lack of contact information. The three statutory organisations have been contacted. A complete list of organisations with whom we have contacted will be made and included in the Consultation statement and is also attached.
- 36.8 Posters informing the community of the pre-submission (Reg 14) Neighbourhood Plan consultations have been circulated.
- 36.9 The materials to be used in the public consultations were discussed and approved. The first consultation with the Parish is on Saturday 18th September 2021 between 1 and 4 pm in the Village Hall. There has been some confusion for people in the Community between the Neighbourhood Plan and Pendle Council's Draft LSP 2. The Pendle Local Plan is a separate document currently being revised.
- 36.10 There being no other business, the meeting was closed at 8.00pm.

Next Meeting – Wednesday 20th October – venue and time to be agreed

A Wilson, Secretary